

## Screening Tool to Determine Appropriate Level of Review for Research Proposals

<b>Directions: Please, review each item and answer each by placing an "X" in the appropriate box to the right.</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
1) Is this research designed to study typical educational practices (e.g., instruction, classroom management) where investigator is <u>not</u> participating in activities?			
1a) If so, will the research occur in an established educational setting?			
2) Will the research consist <u>solely</u> of standardized tests, surveys, interviews, or tracking public behavior?			
3) Will subjects have anonymity? (If participant names appear on consent forms, if research involves interviews, or if the investigator can link a number with a name, then subjects will not have anonymity.)			
4) Will you collect or study existing data, documents, records, pathological or diagnostic specimens from publicly available sources, so that data cannot be linked to identifiable subjects?			
5) Does the study require informed consent from participants?			
6) Will the study use deception (i.e., withholding information or giving false or misleading information to subjects)?			
7) Will procedures cause any degree of discomfort, harassment, invasion of privacy, risk of physical injury, threaten the dignity, or otherwise potentially harm subjects?			
8) Has another IRB declined to review or approve this protocol?			
9) Has another IRB terminated this research?			
10) Will subjects be drawn from any of the categories listed below?			
a) Minors (under 18 years of age)			
b) Prisoners or persons who are under criminal sanctions			
c) Pregnant women			
d) Individuals with diminished mental capacity (retardation, neurological, psychiatric, or related disability)			
e) Individuals in a residential program (hospital, developmental center, group home, nursing home, etc.)			

**Directions:**

If you answered “yes” to any of the questions 1 through 4 and “no” to all the questions 5 through 10, complete the Request for Exempt Status and Basic Review Form.

If you answered “yes” to any of the questions 5 through 10, complete the Application for Review by the WJCS Research Committee Review Board.